

## Governance Board AGM Minutes 2022

Held	Wednesday 09 <sup>th</sup> November 2022	
Time	2.00pm – 3.30pm	
Location	Novotel, Leach and Hobson Street, New Plymouth	
Present	Malcolm Kelsen Jack Mains Paul Burgess Bryn George Joanna Wilce Kane Fletcher	Chairperson Vice Chairperson
Attendees	Stuart Wright Carolyn McClutchie Gus Villaronga Rod Simpson Ron Berry Grant Russell Rob Penney Mark Cardy John Carter	WorkSafe Minute taker
Apologies	Craig Frost, Mick Bell, Bob Thompson	

#	Record of discussion	
1	<b>Apologies</b>	The Chairperson moved that the apologies be accepted.  Moved: Malcolm Kelsen Seconded: Jack Mains
2	<b>Confirmation of previous meeting</b>	The Chairperson requested that the meeting held 1 <sup>st</sup> December 2021 be accepted as a true and correct record of that meeting.  Moved: Ron Berry Seconded: Jack Mains
3	<b>Matters arising</b>	There were no matters arising

4	<p><b>Conflict of interest declaration - AGM agenda papers</b></p> <p>No conflicts of interest were declared.</p>
5	<p><b>Chairpersons Report</b></p> <p>The Chairperson moved that the Chairperson Report be accepted.</p> <p>Moved: Malcolm Kelsen</p> <p>Seconded: Kane Fletcher</p>
6	<p><b>Financial Statement</b></p> <p>The Chairperson moved that the 2021 Financial Statement prepared by VBW be accepted.</p> <p>Moved: Peter George</p> <p>Seconded: Paul Burgess</p>
7	<p><b>Ratify Annual Renewal of Services</b></p> <p>Insurer – Willis Tower and Watson</p> <p>Legal – Auld Brewer Mazengarb &amp; McEwen</p> <p>Accountant - Vanburwray</p> <p>Moved: Jack Mains</p> <p>Seconded: Bryn George</p>
8	<p><b>Scheme report</b></p> <p>Moved: Jack Mains</p> <p>Seconded: Bryn George</p>
9	<p><b>Approval report</b></p> <p>Moved: Peter George</p> <p>Seconded: Joanna Wilce</p>
10	<p><b>Update from WorkSafe New Zealand</b></p>
#	<p>General Business</p>
11	<p>CBIP will be seeking Technical Specialist to help with resourcing deficiencies.</p>
12	<p>Rob Penney asked if there would be funding allocation for Online Exams in the Future.</p>

Meeting Closed: 3:00PM
------------------------



Signed:

Chairperson: Malcolm Kelsen

